

G Suite for Education (formerly known as Google Apps)
Parent Permission Form
For Students in Grades 3-8

What are “G Suite” and “Google Classroom?”

G Suite for Education is available as a free tool for our students and staff. It is an online suite of applications designed for schools. The services available to students and hosted by Google as part of St. Michael School’s online presence in G Suite for Education include the following components: **Calendar** is an individual calendar providing the ability to organize schedules, daily activities, and assignments. **Docs** is a word processing, spreadsheet, drawing, and presentation toolset that is similar to Microsoft Office. **Drive** is the organization and storage tool that allows the user to access their files online.

Google Classroom is a web tool designed to help teachers create and collect assignments paperlessly, including time-saving features like the ability to automatically make a copy of a Google document for each student. It also creates Drive folders for each assignment and for each student to help keep everyone organized. Students can keep track of what is due on the Assignments page and begin working with just a click. Teachers can quickly see who has or hasn't completed the work, and provide direct, real-time feedback right in Classroom.

A student must return this form with a parent or guardian’s signature to have an account for G Suite for Education on the stmikesolympia.org domain.

School Responsibility

Google Apps student accounts created by the school will be managed based on parent permission and requirements for use in classes. Students will be trained and Internet safety education will be included as part of introducing new web based tools. In school, teacher supervision and school content filters are used to prevent access to inappropriate content and to ensure that student use of digital tools follows the school’s Acceptable Use Policy. Student accounts can be accessed by school domain administrators at anytime.

Parent/Guardian Responsibility

Parents assume responsibility for the supervision of Internet use outside of school. Parents are encouraged to discuss family rules and expectations for using Internet based tools, including G Suite for Education. Parents are encouraged to report any evidence of cyberbullying or other inappropriate use to the school.

Student Responsibility

Official Google Account Access: All students will be assigned a username @stmikesolympia.org and password. This is **not** an email account. It is considered the student’s official Google account access until the student is no longer enrolled at St. Michael Parish School. The student is responsible to protect the security of this information. Account access information will be shared with parent/guardians as requested.

Prohibited Conduct: Please refer to the Acceptable Use Policy and Family Handbook.

Access Restriction: Access to and use of this student account is considered a privilege accorded at the discretion of St. Michael Parish School. The school maintains the right to immediately withdraw the access and use of the services when there is reason to believe that violations of law or school policies have occurred. In such cases, the alleged violation will be referred to the principal for further investigation and discipline.

Security: St. Michael Parish School cannot and does not guarantee the security of electronic files located on Google systems. Although Google does have powerful content filters and security systems in place, St. Michael Parish School cannot assure that users will not be exposed to unsolicited information.

Please see the signature line on the back of this page.

Please mark the option below to which you agree, then sign and date the form.

Parent Permission for G Suite for Education account:

I agree to allow my student to have a Google Apps for Education account that can be used on any computer connected to the Internet. I understand the account is for educational purposes and use must meet the expectations outlined above.

- or -

No G Suite Access Option:

I do not want my student to use the G Suite for Education resources in any form.

Parent/Guardian signature

Date

Student Name

Grade